

# 1<sup>st</sup> Eton Wick & Boveney Scout Group



## WELCOME

Welcome to the 1<sup>st</sup> Eton Wick and Boveney Scout Group. The Scout Group has been a part of Eton Wick's history since 1912!

Eton Wick Scout Group is part of the Windsor and Eton District in the county of Royal Berkshire.

The Scout Group currently consists of two sections – the Beaver Colony and the Cub Pack. Unfortunately, at this moment in time, we do not have a Scout Troop due to a shortage of leaders to run this section, but we are working on it!

We allow young people to come along and try us for a week or two before making the decision to join. Once they have decided to join, their leader will talk to you about investing them into their section.

This Welcome Pack is designed to give you an insight into our Scout Group, so please do take the time to read it. At the end of this pack you will find a "Membership Application Pack". Please complete this and return to your child's leader as soon as possible. Please make sure you keep your child's leader up to date with contact information etc.

Please also take the time to read the "A – Z of Scouting. A Parent's Guide" as this will give you all the information you need to know the Scout Movement in general. Please ask your child's leader for a copy.

Thank you for choosing Eton Wick – we hope your child enjoys their time with us. If they don't, please tell us. If they do, please tell others!

## OUR SCOUT GROUP AND YOU

When your child joins our Scout Group you, as parents, automatically become part of the Scout Group as well. All parents, leaders, helpers, etc form the Group Scout Council. This meets once a year at the Group's Annual General Meeting (AGM) when the management committee to run the affairs of the Scout Group Council is formed for the following year. This is called the Group Executive Committee. This Committee consists of Section Leaders, Chairman, Secretary, Treasurer and some parents.

The Group Executive Committee supports the uniformed sections by providing accommodation, insurance, equipment and materials to help run effective and enjoyable programmes. This can be achieved from the subscriptions the young members pay and fundraising activities. If you wish to become involved in the running of the Scout Group there are many different ways you can do so. Please contact the Group Scout Leader, the Group's Chairman or your child's Section Leader.

## THE DIFFERENT SECTIONS WITHIN THE SCOUTING MOVEMENT



Beavers are the youngest section of the Scouting family and are open to boys and girls between the ages of 6 – 8 years. Their activities are based around making things, outdoor activities, playing games, going out and about on visits, learning how to be safe and, most importantly, making friends and having lots of fun. There is also the opportunity to earn lots of badges, too!

Our Beavers meet on Friday evenings from 17:45 to 19:00.



Cubs is the second section of the Scouting movement and is open to boys and girls between the ages of 8 and 10 ½. During their time in the Pack, Cubs will get a chance to try lots of different activities like, swimming, kayaking, wall climbing, archery, pond dipping and camping. They will also get the opportunity to work towards badges which they can wear on their uniform.

Our Cubs meet on Friday evenings from 19:15 until 21:00.



Scouts are the third section of the Scouting movement. From the first experimental camp for 20 boys in 1907, the movement now has an estimated 28 million members worldwide, and in the UK alone there are over 499,000 boys and girls involved in Scouting. An increase in adult volunteers means that more and more young people are now able to take part in their own big adventure.

# EXPLORERS

Explorers are the fourth section of the Scouting movement. Right from the time of Baden-Powell, there have been arrangements for young people who wanted to continue after their time in the Scout Section, and in 1967, Venture Scouts were formed from the existing Senior Scout and Rover Scout Sections.

During the late 1990s the Scout Association decided that, to meet the changing needs of young people, there should be two sections for the over-14s: Explorer Scouts for 14 to 18-year-olds, and the Scout Network for 18 to 25s.

# network

Scout Network is the fifth and final section of the Scouting movement. From the time of Baden-Powell, there have been arrangements for young people who wanted to continue after their time in the Scout Section, and in 1967, Venture Scouts were formed from the existing Senior Scout and Rover Scout Sections.

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## THE LEADER TEAM

There are many flexible approaches to leadership/volunteering nowadays. When people volunteer to become leaders, they undertake training. This can be achieved by completing a mixture of online modules as well as attending training courses. This enables them to offer a good standard of Scouting which will be exciting and fulfilling for the members. All leaders and occasional helpers are also DBS checked. Please show the leaders your support if they ask for it. An offer of help can go a long way. Remember that Scouting is voluntary and unpaid. Not all volunteers want to become leaders, they just want to come along and help out occasionally, and that's fine too.

Meet the Eton Wick Leader Team:

### BEAVERS

Position	Name	Email	Contact Number
Beaver Leader	Amanda Garrett (TicTac)	<a href="mailto:tictac.ews@gmail.com">tictac.ews@gmail.com</a>	07927 802549
Assistant Beaver Leader	Rebecca Mockett (Malak)	<a href="mailto:Malak.ews@gmail.com">Malak.ews@gmail.com</a>	07939 202763
Section Assistant	Charlotte Pickering (Rainbow)		

### CUBS

Position	Name	Email	Contact Number
Cub Leader	Valerie Ross (Akela)	<a href="mailto:akela.ews@gmail.com">akela.ews@gmail.com</a>	01753 853342
Assistant Cub Leader	Amanda Crawshaw (Raksha)	<a href="mailto:raksha.ews@gmail.com">raksha.ews@gmail.com</a>	07518 697348
Assistant Cub Leader	Amanda O'Farrell (Bagheera)	<a href="mailto:bagheera.ews@gmail.com">bagheera.ews@gmail.com</a>	07921 674366
Assistant Cub Leader	Dominic Anderson-Kobs (Shere Khan)	<a href="mailto:shere.khan.ews@gmail.com">shere.khan.ews@gmail.com</a>	07926 121858

## **UNIFORM**

Your child will be expected to wear uniform. The Group will supply the Group Scarf and Membership, Group, District and County badges. The rest of the uniform can be obtained from the Windsor Scout and Guide Shop, which is located at 12<sup>th</sup> Windsor HQ just off the Maidenhead Road, Windsor and is open on Monday evenings 19:00hrs to 21:00 hrs (term time only), School Days, which is located on the A4 opposite Sainsbury's in Taplow or online at <http://shop.scouts.org.uk/>

Your child's leader will advise you on what items of your uniform you will be required to buy.

## **SUBSCRIPTIONS**

Each young person pays subscriptions ("Subs"). Subs are paid termly and there are three terms per year (Sept to Dec, Jan to March and April to July). Your subs go towards the cost of running of the HQ, insurance, the yearly capitation fee set down by the Scout Association, equipment, badges, etc. Subs are payable whether your child attends a session or not. Prompt payment of subs is appreciated. If you have any concerns with regards your ability to pay subs, please do speak with a member of the leader team in confidence.

## **COMMUNICATION**

Leaders will communicate with you in person, by phone call, text or email. We also have a website ([www.etonwickscouts.org.uk](http://www.etonwickscouts.org.uk)) and copies of letters etc also get uploaded to the website. Do not forget to notify your child's leader if any of your personal details change. It is important that they have up to date contact details for you. We also use a platform called Online Scout Manager and all your child's records will be safely and securely stored on it. Parents are able to create an OSM.My Scout account which will give you the ability to pay for subs and trips online. It will also grant you access to your child's record card.

## **MEMBERSHIP FORM**

All that's left to do now is to complete the Membership Form, the What I Can Do to Help Form and the Gift Aid form (if applicable) and pass them to your child's leader as soon as possible.

**1<sup>st</sup> Eton Wick & Boveney Scout Group**



**Membership Form**

**Please complete the following in block capitals and return to your child's leader ASAP**

**PERSONAL INFORMATION**

<b>Child's Name:</b>						<b>Section: Beaver/Cub</b>
<b>Date of Birth:</b>		<b>Age:</b>	<b>Gender:</b>	<b>M</b>	<b>F</b>	<b>Religion:</b>
<b>Address:</b>						
<b>Home Tel:</b>						

**PRIMARY CONTACT 1**

<b>Name:</b>				<b>Relationship to Child:</b>
<b>Address:</b>				
<b>Home Tel:</b>		<b>Mobile:</b>		
<b>Email</b>				

**PRIMARY CONTACT 2**

<b>Name:</b>				<b>Relationship to Child:</b>
<b>Address:</b>				
<b>Home Tel:</b>		<b>Mobile:</b>		
<b>Email</b>				

**MEDICAL INFORMATION FOR YOUR CHILD:**

<b>GP's Name &amp; Address</b>			<b>Tel:</b>
Does your child have any medical conditions we need to be aware of: If yes, please provide full details		<b>Yes/No</b>	

Does your child need to bring medication with them? If yes, please provide full details:	<b>Yes/No</b>
Does your child have any specific dietary requirements? If yes, please provide full details	<b>Yes/No</b>
Is there anything else we should be aware of to ensure your child's wellbeing? If yes, please provide full details	<b>Yes/No</b>

### Data Protection

In order for 1<sup>st</sup> Eton Wick Scout & Boveney Scout Group to comply with the Data Protection Act, your consent must be obtained to enable the Section to maintain records, and share this information from time to time within the Scouting Movement, including the HQ of the Association. This includes computer & paper-based information. Any information held by us will not be passed outside the Scout Movement without your consent. Certain information is classified by the Act as "Sensitive Personal Data", and in this Scouting context includes health, disabilities, allergies & religion. If you have any questions on this subject, please address them to your child's leader. By signing this form, you have given your consent to this.

### Photographs

This form gives your permission for your child's photograph to be taken at section events & meetings. These may be used from time to time for publicity purposes by the Section and kept within the Section records. They may also be used on the Group's website ([www.etonwickscouts.org.uk](http://www.etonwickscouts.org.uk)). The child's full name will never be displayed alongside a photo. By signing this form you have given consent to this.

### Subs

You will be required to pay a termly subscription. This subscription goes towards the running costs for the HQ, badges, insurance and the annual capitation fee set down by the Scout Association. By signing this form you have given your consent to pay subscriptions promptly as soon as they become due and understand that Subs are payable whether your child is able to attend or not. If you have difficulty paying subs, please speak with your child's leader in confidence.

### General Activity Consent

a) I give permission for my child to take part in organised activities run in accordance with the Scout Association's Rules (POR). A copy of this can be obtained from your child's leader.

b) He/she should not take part in the following activities for the following reason:

c) He/she may/may not be transported in a vehicle owned by or hired by the Scout Group, or by a parent/guardian assisting with the activity. (It is the Group's duty to check that all drivers have a licence, adequate insurance cover, seat belts and roadworthy vehicles, and that the capacity for the vehicle is not exceeded.

d) I would/would not be prepared to assist with transport for activities that my child attends.

**Signature:**

**Print Name:**

**Relationship to Child:**

**Date:**

### WHAT I CAN DO TO HELP?

Child's Name:	
Parent's Name:	
Address:	
Contact Tel Number:	
Contact Email:	

**Please tick the statement which best applies to you:**

**I am interested in helping with:**

- Fundraising**
- Scout Hut DIY**
- General assistance with colony/pack/troop nights/camps**
- Joining the Committee**
- Other (please specify):**

**Once completed, please return to your child's leader.**

**Thanks for your support.**





Name of Charity: **1<sup>st</sup> Eton Wick and Boveney Scout Group**

Section: **BEAVERS or CUBS** *(delete as applicable)*

Child's Name.....

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### GIFT AID DECLARATION

Title \_\_\_\_\_ Forename(s) \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

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I would like the 1<sup>st</sup> Eton Wick & Boveney Scout Group to treat my membership subscription/donation as a Gift Aid donation from this date forward and for the previous four financial periods (if applicable)

Signed: \_\_\_\_\_ (Parent/Guardian)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

***Please return this form to your Section Leader***

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#### Notes

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to, will reclaim on my gifts for that tax year. I understand that any other taxes such as VAT or Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

**Please notify the Group if you:**

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income at the higher rate, you must include all your Gift Aid donations on your Self-Assessment tax return if you want to receive the additional tax relieve due to you.

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*1st Eton Wick & Boveney Scout Group, Haywards Mead, Eton Wick, Windsor, Berkshire  
Registered Charity Number: EW24951*

## Gift Aid

### Questions and Answers

**Q What is all this about?**

*A Making a Gift Aid declaration enables 1<sup>st</sup> Eton Wick & Boveney Scout Group to reclaim tax paid on subscriptions and donations to the Group. This is a significant and important source of income for the Group.*

**Q Is a Gift Aid declaration complicated?**

*A No, it is very simple and only requires you to declare that you want your subscriptions to be treated as Gift Aid payments.*

**Q Do I have to complete a separate declaration for each of my children in the Group?**

*A No, one declaration covers all payments you make in respect of their subscriptions.*

**Q Will I have to reveal any personal tax information?**

*A No, all that is needed is very basic information including your name, address and confirmation that you want your Subscriptions to be treated as Gift Aid payments.*

**Q Will it cost me anything extra?**

*A No, the Group will simply claim back tax that would have otherwise have gone to the Inland Revenue. We can then use this tax to reduce the impact of subscriptions, and improve our programme.*

**Q What will I have to do in the future?**

*A Nothing, once you complete the declaration this covers your child(ren) until they leave the Group. You need only notify the Group if you change name, address or are no longer able to confirm the details on the declaration.*

**Q What happens if my child changes section?**

*A Nothing, as the Gift Aid declaration is not in respect of a specific sum but merely the subscription, however much that will be.*

**Q What happens if I stop paying tax?**

*A If you stop paying tax or have paid insufficient tax to cover the amount the Group will be claiming back you should inform the Scout Group and they will not make a claim for your payments.*

**Q What happens if my child leaves the Group?**

*A As there is no legal commitment in a Gift Aid declaration the Group will only claim back the tax on the payments you made before the child left the Group.*

**Q If I am a higher rate tax payer can I claim back the extra tax?**

*A Although the Group can only claim back tax at the standard tax rate, higher rate taxpayers can claim the difference back as tax relief on their self-assessment forms.*

**Q What should I do now?**

*A Complete the form and return it to your child's leader as soon as possible.*

**Thank you!**